

Date:	16 th July 2018	Venue:	SBL HUB	
Present:	Pat, Barbara, Linda, Leon & Trish, Emma, Harry (Mins), Jim, Mel, Paul, Kevin, Chris. Stacy (SRWA LTO)			
1 Apologies	Richard, Carson, Jo.			
Agenda Items 2. LTO	Conversations SRWA, Local Trust rep and SBL Admin met to submit the proposal for SWRA to become SBL's LTO. It was suggested that all due diligence and communication should be completed for 1 st Sept 2018 when SWRA will replace AVA as SBL's LTO.		Actions	
3. Approval of mins from June 18 th 2018	Mins were approved. Subject to reviewing actions in matters arising.		All	
4. Matters Arising: <ul style="list-style-type: none"> • WW1 bench. • Mini Bus account. • Bus Shelter. 	The Bench has arrived and is with SPC, installation required North of the A27 Hill barn. No movement from last meeting of the 18 th June. See Actions.		Emma to approach SPC	
	This has been set up & is running with Pat & Kevin.			
	Only one of the notice boards can be used, this is sited at Meadow View road and already has stuff in it. Another was discussed some time ago outside of the co-op, Adur homes owns the wall and could be utilised as it is a busy area. Mel mentioned that Adur homes would have the specification and a price. See actions.			Emma to get prices of a secure notice board. Mel to approach Adur Homes.
	5. Events: <ul style="list-style-type: none"> • Festival • Digital coffee morning. 	Feedback was good for the Saturday, however the turn out on the Sunday was lower and could be put down to the hot weather. DCM was done at the Avon Community centre; the following was available and / or discussed. <ul style="list-style-type: none"> • H&WB MOT's • IT availability • Next DCM 7th August 2018 10:00am • Mini bus availability • Rectory care home lunches etc. 		
6. Parks & Open spaces & Table Tennis. <ul style="list-style-type: none"> • Wembley 	On Hamble park, family event to be held in early Dec 2018, it was clear that the event should not clash with other events by other partners. Events committee; Carson, Barbs, Emma, Pat & Mel as and when, a budget of £2500 was agreed with an initial meeting to be set up to agree priorities and actions, date to be agreed between the event members. 1 st December has been agreed, grotto arranged, Santa arranged. Update for next meeting. The National TT day was far too hot to do anything and its was mentioned that its coming up to end of term. More discussion at the next meeting. November 2018 is the next opportunity to do this, need to advertise more widely and		Event committee to update SBL at the next meeting.	

<ul style="list-style-type: none"> • Millfield. • National meadows day: • Action fund. Glass: Green car: 7. Admin update: 	<p>with being limited to 1 mini bus, there needs to be a second list so that everyone can access this event.</p> <p>Monday 23rd July 2018 is resident's consultation day, please see last meeting mins for the detail, this is a resident's project and their views and decisions are paramount. Consultation budget agreed at £500.00</p> <p>Beggars Bush, Blog to be attached to the mins &/or posted on the web site. It was mentioned that South Downs N P rep to visit SBL and the surrounding area. Dates to be agreed, Mike Triston may also be invited. It was also mentioned that SWRA do activities on the downs, Stacy to send Jim info regarding the 19th July 2018 activities.</p> <p>At the last meeting it was asked that more info be made available ref the glass project, this information was provided:</p> <ul style="list-style-type: none"> • Students between 13 and 18 years old along with older residents to promote intergenerational communication/discussion. • 4 to 15 students to take apart. • SRWA maybe interested, more discussion at the next meeting, possible venue? <p>The grant was agreed in principle subject to available numbers of participants. For the sake of brevity this subject will be bulleted:</p> <ul style="list-style-type: none"> • Video available-Stacy • SRWA came 60/300 at Goodwood • An excellent project to develop skills and interactions between the children • Effective team building exercise. • 2019 project agreed in principle. • Grants awarded to SRWA would need to be managed as a possible C of I may arise, this is perfectly doable. <p>Again bulleted:</p> <ul style="list-style-type: none"> • Developing a relationship with the Rectory care home • Office facility for Emma Monday mornings. • IT community café • Lunch @ £3:00 per head, menus available (invite Avon house) • Magic man to entertain the residents arranged. • Thursday 26th 11 till 2pm all welcome. • BTS whilst disappointed in not being elected as LTO still want to remain committed to the community and SBL • Mindfulness for younger people to be investigated. 		<p>Emma.</p> <p>SWRA / JIM</p>
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<p>Finance update.</p> <p>8. Lease.</p> <p>9. Recycle update:</p> <p>10. AOB:</p>	<ul style="list-style-type: none"> • Youth worker has asked if there is an opportunity for SBL to afford a donation to a camping weekend, it was agreed that SBL were able to do this, an amount of £1000.00 was offered to fill the gap. The weekend starts 19th July 2018. • It was also mentioned that as well as supporting able bodied young people we should also be looking at children with learning difficulties, disabled and their carers, may carers are children themselves and need time away from their duties. SBL need to look further into where the information maybe and then come up with a plan to accommodate this aspiration. This should include coach trips etc. • BTS is looking to install a portacabin in its grounds to accommodate other GP / Well being activities, it was suggested a construction site which is coming to the end of a project may donate it, H&WB team to investigate the possibility. • SRWA maybe a venue SBL could use in the evenings for various activities to target working people who only have evenings free. <ul style="list-style-type: none"> • Spend report done for 2017-2018 • £15k bridge grand done to get over the gap between March 18 and when SRWA take over as LTO. • Once SRWA are in place then a full reconciliation to be done so that both SBL & SRWA start off with a clean sheet. <p>Investigation as to who has the lease i.e. a letting agent? This may become an urgent item, once we know the agent, the lease may be terminated, or notice given on the lease, some alternative needs to be sorted asap. Working group to be set up asap.</p> <ul style="list-style-type: none"> • Survey done, North South divide on their knowledge of SBL the north being more aware. • Data graphs to be published (Emma) • £17k spent YTD on the project from a budget of circa £42k • Next phase Sept 2018. <p>Food Bank:</p> <ul style="list-style-type: none"> • This item is growing as UC is rolled out • Family parcels are being made up • SBL hub is a location for the distribution (Tuesdays) • Word of month seems to be the communication method • Lacing & Sompting food bank is a charity • Council has protected free school meals, help during the school holidays will be needed to support local families. • Councils signposting families and individuals to the foodbank. 		<p>H&WB team</p> <p>LT & SWRA</p> <p>Emma</p> <p>Next meeting.</p>
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	<p>IT for kids during the schools' holiday's</p> <ul style="list-style-type: none"> Friday afternoon was proposed during the holidays at the hub, need to discuss with youth worker and SRWA. <p>Urgency of doing business: With the new LTO and the other projects being developed it is becoming clear that we need more man-hours spent on planning, co-ordination, and controlling aspects of SBL activities, it was mentioned that we may want to revisit the roll of community development worker as a role or partnership members take on more through their volunteering roles. Public meeting is in Sept 2018 and requires planning etc. Emma is on holiday 6th -11th Nov 2018. Mini bus drivers required as the demand goes up for the mini bus.</p>			<p>SRWA & Harry</p> <p>All</p>
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Next Meeting 20th Aug 2018 @ 6:30pm at the HUB

Agenda to be agreed with actionable items in the "Matters Arising from the mins"

Chair: none discussed.