

Date:	2 nd May 2017		Venue:	SBL HUB
Present:	Emma, Mel, Harry, Albert, Colin, Kevin, Bob, Paul, AVA Sarah and ADWC William Boyd. (environmental manager)			
Agenda Items	Conversations			Actions
1 Apologies	Jim Pat and Carson			None
2 Approval of March 17 mins	Proposed by Albert seconded by Kevin as a fair reflection of the mtg.			None
3 Matters arising: a) Sign-age b) Youth Work Advert c) Hamble open day d) Sompting Rec.	<p>Pat & Carson to sign the Partnership documents as soon as practical This is being held at the moment due to re-organisation of staff within the parish, up date next meeting. Possible to recruit from “esteem” post lottery award working with SBL. A good day a great success. Press pictures and write up. The bin on the site is now part of the waste management rota for being emptied. £150:00 raised. Jim sent through a proposal for a SRG Pavilion. Football clubs are both on the same page and need to be affiliated to the FA. Football clubs reps met with ADWC William to feed back discussions.</p>			<p>Emma asap Next Mtg. None William & Emma</p>
4. Updates from Leads	Young People lead	Darren & Sarah from “Electric Storm” continue with the youth groups with planned days out etc. Also attracting additional funding from the local Lions. Contact to be made with SRWA regarding Amy and her possible availability in the future.	Colin	
	Parks & Open Spaces Lead	See above for initial comments, the talking bin was trailed however it was felt not appropriated for the park at this time. William outlined other projects and activities that could my deployed in the parks, these included; planting schemes, Bird box's, Bug houses etc. It was agreed to set aside £200:00 and for William to see what could be done with this money around simple projects. Also Paul mentioned that they maybe an		

		<p>opportunity to offer offcuts of marine ply to “men in sheds” who would cut out the bird box’s for children to assemble. A member asked how William was there at the meeting as this member was not aware of him being asked, it was agreed that communication should have been made with the SBLP. Creative pain also need to be contacted for costs etc.</p>	<p>Paul to talk with William on materials. Emma</p>	
	Money Matters lead	<p>Contact to be made with SPS ref credit union and would look at the scheme post the holiday period. Mel visited an event that deals with the local environment and typically waste management. Food recycling.They also promoted money saving ideas etc. And could be part of transition Sompting working with lancing who are already doing some of the activities. The schemes could be merit based with vouchers etc.</p>	<p>Mel to plan a campaign to raise awareness of the project to the next Mtg. In the mean time a interim Mtg. To be organised by Mel to give an overview.</p>	
	Action Fund lead	<p>1) Age UK are looking to renew there funding.</p> <p>2) Gardening club, a receipt for £400:00 has been received and requires processing.</p> <p>3) Diabetes UK grant done support session 11/5/17 at the hub. They should also be represented at the festival.</p>	<p>Harry & Emma to visit Friday 4th May to discuss.</p> <p>Emma</p> <p>Emma to liaise with the charity.</p>	
	Events lead	<p>Sompting festival 30th June through to 2nd July 17 on SRG, need to get the flyers through the doors, agreed (proposed by Albert seconded by Colin) to split 3 ways the cost of this SPC/AVA & SBL. Using the large marquee on the day we need a rota sheet done so that we have reps there all the time.</p>	<p>Emma to organise. Emma to do a proforma rota sheets and send out.</p>	
	Health & Well-being lead	<p>SBL were approached by SPC regarding teaming up with the ball tree surgery and to look at funding a dropin centre at the</p>		

		HJC using prescribing nurse, Health care professionals etc. Two meetings have taken place and one is about to on the 5 th May 17 at the HJC to see whether we pursue this project. The Ball Tree surgery are 100% on board with this project. There is also an interest to get schools involved in local outdoor activities using "West Sussex Wildlife Trust"	Harry Mel & Emma + Ball Tree and SPC Emma & Harry pursuing.	
	Facilities lead	Lead on feasibility of community spaces including hub.	All	
5. Administration update	Face book reports on activity to be attached. Work report to be distributed via e-mail to all. Mini bus is very busy and with the summer around the corner it will get busier.			Admin Emma
6. Transition Sompting.	Please refer to the above under money matters ref the waste managements etc and money saving schemes outlined by Mel.			Mel
7. IT4Charity	Investigation into where the hub might get funding support for IT equipment out with IT Junction, the charity identified is IT4Charity, a meeting has been held and an application is under way with the possibility of receiving £10k of had ware for the hub to facilitate the projects over the lifetime of the big lottery award.			Mel, Harry, Emma
8. Security at the Hub	On Sunday 30 th April 17 the hub was broken into, it was agreed after reviewing the methods etc. That a new more robust key holder be fixed to the outside wall and to also look at the cost of having an alarm system fitted by a professional body e.g 201 who would design, commission and maintain the system.			Paul to fit the new key holder and Emma to get costs of an alarm system asap.
9. A O B	Mtg. Leader proposed, however it was agreed that we should all take our turn in the first instance.			

Minutes by H A Crosby (Partnership member)

Next meeting: The barn, Sompting Estates 2017 @ 7.00pm (TBC by Emma)

Next rotating Chair - Kevin

