

## **Notes of a meeting of Sompting Big Local Working Group 30 September 201`3**

**Present:** Adrian Barritt ( Adur VA), Trevor Crowter ( Resident), Gill Crowter ( Resident), Albert Cuckwel ( Resident/Sompting FC), Philip Godley ( Resident), Anne Godley (Resident), Nicky Hellard ( Resident), Mel Shaw ( A & WC & Resident) , Roger Forager ( FSB Worthing , Hurst), Gareth Smith ( Resident/Parish Cllr), Alun Jones ( Resident) Chris Servante ( Resident/Sompting Parisg Cllr), Johnathan Paine ( Resident / Sompting Community Church), Ann Watts ( Big Local Co-ordinator).

**Apologies:** Sue Holland, Sarah Leeding, Jim Boot

**Notes of last meeting:** These had been circulated and were accepted

**Matters arising:** None not on agenda

### **Welcome and introductions**

1. Adrian Barritt gave Jim Boot's apologies for the meeting, and it was agreed that he and Trevor Crowter would jointly chair this meeting. Introductions were made.

### **Hub update**

2. Trevor reported that we were in dialogue with solicitors, but that the lease might not be available by the agreed opening date. Members would be kept up to date by email and the website. The meeting agreed that Trevor and Adrian be given authority to sign the lease on the group's behalf, once they are both happy with its content. Ricardo's were donating a dish washer, and Mr Holland will undertake the interior decoration. Agreed to put a link to the website HERE: [www.biglocalsompting.org.uk](http://www.biglocalsompting.org.uk).
3. The meeting warmly congratulated Nicky Hellard, who has completed her Level 2 in Food Safety Certificate.

### **Co-ordinator post**

4. After shortlisting, then interview of six candidates by a panel of three, chaired by the AVA Chairman, the post had been offered to Anne Watts. Anne joined the meeting at 7.30 and we warmly welcomed her.

### **Communication group and website**

5. A communications group was formed, convened by Anne Godley ([annegodley@btinternet.com](mailto:annegodley@btinternet.com)) and including Gareth Smith, Chris Servante. This would report back with recommendations for strengthening our communications and website. The meeting thanked Anne for taking on this important role.

### **Road show**

6. This item was deferred

### **Partnership development workshop**

7. There was a full discussion around the Sompting Big Local's development strategy and plan, and organisational structure and governance. The meeting was almost unanimous that a clearer structure was now needed, and it was agreed to invite everyone on the mail list to a meeting to discuss this. The most popular initial form was for an unincorporated association with constitution, a Chair, Treasurer and Hon Secretary to be elected at first general meeting. Adrian agreed to send an email to Jim Boot requesting that he email everyone with an invitation.

### **Boundary of Big Local area**

8. There was a full discussion of options. The majority view was that the Big Local area should cover all of Sompting parish, but that this needed to be discussed widely. It was agreed that a discussion on this would form part of the agreed partnership development meeting, and that Mel would provide maps for everyone to study. A provisional date of Monday 4th November was agreed, subject to Jim's availability.

### **Community development learning**

9. Adrian told the meeting about a course in basic community development that AVA was putting on for November 19<sup>th</sup> in Lancing. If people from Big Local wished to attend, it would require a second tutor. The meeting agreed that a number of people did wish to join in this, and agreed to payment of £500 from the training budget. Adrian would promote the course to everyone once the content and programme is finalised over the next two weeks.

### **Date of next meeting**

10. Monday 4<sup>th</sup> November, venue to be circulated

Adrian Barritt

30 September 2013