

<b>Date:</b>	16 <sup>th</sup> April 2018	<b>Venue:</b>	SBL HUB
<b>Present:</b>	Kevin (chair), Pat, Barbara, Jo, Linda, Leon, Richard, Carson, Paul, Peter (OART), Gill (ADC)		
Apologies	Mel, Chris		
Agenda Items	Conversations	Actions	
1. EPIC Project	<p>Peter King introduced himself and outlined the charity OART. They have been working on a project for last 18 months to improve the quality of Teville Stream which runs through Sompting Brooks. The hidden chalk stream is one of the most polluted non city streams in the UK, mainly due to road run off.</p> <p>The Heritage Lottery Fund has help to finance developing a project though an initial grant. The project has 2 elements to it : 1. Capital Works scheme and 2. Community Activities.</p> <p><u>Capital Works Scheme</u></p> <p>This would see the stream re-routed once it leaves the pipes under GSK, through Sompting brooks, then through to Brooklands. 3 Additional Slit traps to be added to clean up water (2 needed with a 3<sup>rd</sup> a fail safe) replicating would it would of looked like in the 1800's. A new footpath will run along side, with seating area, returning land from arable to grassland.</p> <p><u>Community Projects</u></p> <p>A variety of community projects will run side this, Archaeology digs after surveying has taken place, with an exhibition of finds to be held at Worthing museum. Local schools to be involved, and ecology monitoring to take place.</p> <p>For those who cant not access the side, a bespoke bird song course will be on offer.</p> <p>There will also be intergeneration project for young people to visit and update people who cant easily access the site, and be able to share stories. This then connect community groups, who do not usually get together.</p> <p>Many other projects also.</p> <p>The project start date is September 18, although activities are not expected to start till January 19 and continue to September 2021.</p> <p>The total cost of the project is £1.2m of which a grant of £880,000 is a grant from the Heritage Lottery Fund. Due to a change in the administration of the grant the shortfall will need to be made up from other grants and donations. Grants have already been received from Environment Agency, Rampion and in kind donations, leaving a shortfall of £20,000.</p> <p>Peter asked if SBL would consider making a grant towards the project.</p> <p>Partnership has asked to see costing of specific community relating project, and look at providing a grant towards on of these.</p>		



		run the Community club at the gardener. This has built up to 20 people on the books with 15 regularly attending, approx. 70% are sompting residents. It was agreed to continue funding for a further year at a cost of £2600.	
Makerble	Over the last 4 months, SBL has been trialling an online outcome tool. This trial has now finished and so any continuation would have to be paid for by Sompting Big Local. The cost of the programme is £10 per project per month, if there is 10 or more projects it becomes unlimited at £100 per month. The maximum cost would be £1200 per year. The programme allows for grants to provide real time information on outcomes. Currently the Mindfulness project uses it to good effect. Emma inputs data for IT junction and Age UK community Club. Should it be continued, other grants/project will be expected to use it as SBL Feedback. Concerns were raised over the additional administration cost, which was noted by the partnership. It was agreed to proceed for a further year, and evaluate it usefulness next March.		Emma to contact Matt at Makerble.
Foodbank.	A discussion has been had regarding how SBL can better support the Lancing and Sompting Foodbank. Their main issue currently is storage, as they had to leave their previous home, they currently working out of the Tabernacle, and Childrens Centre. Ideally they would like to find an empty shop, but would have to look at running costs. SBL has agreed to share posts, to enable residents to be able to engage with the foodbank.		
Croshaw Park	Kevin and Pat have had 2 meeting with the land owners of Croshaw Recreation, Lancing Parish Council regarding upgrading the play park. Lancing Parish council, are putting forward in May to ringfence £5,000 towards the park. After a second meeting which also included the lease holders Lancing United FC, it was agreed to work in partnership to source additional funding to upgrade the existing park, and to possible include adult gym equipment. Due to Lancing Parish Council commitment to Monks Rec, it was agreed that Lancing United would apply for grants. SBL will offer help and support where required. It was also suggested that SBL ringfence a sum for Croshaw Rec, the budget for Parks and Open Spaces of £10,000 was suggested which was unanimously agreed.		Emma to contact LPC, LUFC to confirm ringfenced about.
Finance	Emma explained that the LTO has yet to submit a final year 3 spend report and that Jim is hoping to do that with them in the next week or so. SBL keep track of spend as accurately as possible, and make the year 3 spend £98903. Also, end of year Nationwide summary, Emma explained that restricted funds are grants received in this case from National Lottery for updating IT Equipment, and unrestricted funds, are from previous years of petty cash spend and minibus and hub use.		
LTO	Tender documents have gone out to 3 parties regarding becoming our new LTO. The deadline for tender documents is 11 <sup>th</sup> May.		
Work Plan	Emma gave a brief over view of the work plan from the community development officer, Key points are, a meeting arranged to meet Mike Tristam to open up the South Downs as identified in the plan. Speaking with WI, to see if any assistance is needed regarding their centenary celebrations. She has spoken to a toddler group and currently working with them. Meet with		

	Age UK, regarding a film club at the HJC, it was suggested that there may be alternative better equipped venues, with an opportunity to make this an intergeneration project.	
Defib Training	Over the last 3 years, we have provide some basic training for use on the defib. It was suggested that it may beneficial to train a Sompting resident to become a 1 <sup>st</sup> Aid Training, and then SBL can begin to provide certificate 1 <sup>st</sup> aid training to residents. The cost of a 1 <sup>st</sup> aid cost ranges upto £100. The training couse it self is £1000. It was agreed that the current resident who provide the defib course be approached, in return they would provide 1 <sup>st</sup> aid training through SBL to residents. This also fits in with one of the 4 Big Local outcomes which is People have increased Skills and confidence.	Emma to arrange.
Bank Signatories	With Harry resignation, we need to get new signatories for the Nationwide Account, Paul and Kevin offered. It was also discussed to open a new account for Minibus only, this would allow accounting to be easier. This was agreed, to speak to Barclays, signatories will be the same as nationwide.	
HJC	The proposal for the community café at the Harriet Johnson Centre was forwarded before the meeting. It was felt by some members of the partnership, that it did not reflect what had originally be discussed. There was no mentions of the possibility of moving the changing rooms from the centre to the Recreation ground, and that further clarification would be need due to the Sompting Neighbourhood plan regarding building on Parks. It was stated that the HJC was not the option in regards to a Café in Sompting with the possible development of the community farm. Concerns were raised over the access of potential funding as there isn't already a proven café there, so rather than expanding a already successful café, a new large on will be build without a proven revenue stream. Many things in the proposal, it was felt could already be happening, without the need of a café, for example police drop in. Sompting Parish Council, agreed to put in £2 500 towards a fesability study, however, the partnership felt that further points would need to be clarified before they were able to make the same commitment.	Emma to arrange meeting for a selection of partnership to meet the steering committee.
Review of leads	As the partnership has had a change of personal, it was appropriate to look at leads for projects.  Health and Wellbeing- Linda Young People- Richards Events- this was proposed as a group, including Paul and Barbara Parks and Open Spaces- Kevin.	
AOB	It was proposed that a Bunch of Flowers be bought for Maggie, for allowing us to park the minibus at the Gardeners, this was agreed.	