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| <b>Date:</b>                | 16 <sup>th</sup> March 2020  | <b>Venue:</b> | SBL Hub                |
| <b>Present:</b>             | Kevin (KP), Leon (LRL), Tricia (TL), Emma C (EC) Mel (MS) Jim (JB) Richard (RM), Annette (AL)  |               |                        |
| Apologies                   | Pat (PL), Barbra (BL) Emma B (EB) Jess (JS)  |               |                        |
| Agenda Items                | Conversations  | Actions       |                        |
| Approval of January Minutes | Minutes were proposed by MS and Seconded by TL   |               | EC to post on Website  |
| LTO Arragment               | <p>JB met with Community Works (VW) to discuss submitting new plan and finalise for last 5 years. CW has some concerns regarding the expertise and whether they had the correct skill set for any potential Community Hub. It was decided that this would remain in the costed vision however would not be included in the plan. A more appropriate LTO would be appointed for this part of the plan if required.</p> <p>The Sompting Rec project is being managed with ADC as landowners. It was agreed that a 3 year budget, and a 5 year costed vision would be submitted as part of the plan.</p> <p>A new service level agreement will be written up.</p> |               |                        |
| Plan                        | Write up for work done at the last meeting to be put on loomio   |               | EC to post             |
| Social Prescribing          | <p>The social prescribing project which was undertaken by Sompting Parish Council, Lancing Parish Council, Ball Tree Surgery, is now being paid for from the CCG. A document was submitted asking for a change of use to support the project with volunteer. A discussion was had regarding this, and it was felt due to the differences in the two projects that a new full proposal will have to be submitted for the partnership to look at all any unspent monies to be returned to SBL</p> <p>Proposed RM 2<sup>nd</sup> AL</p>   |               | EC to notify partners. |
| Loomio/ grants              | <p>The new grant procedure for voting had been trialled by members. Some problems had been encountered so EC gave a quick tutorial on how the voting works. It was agreed that if a member did not vote in the given time allotted (usually 2 weeks) that that member had abstained from the vote. Should the score fall below the accepted level then applicant will be informed on how they can meet the criteria.</p> <p>Grant re: Sompting Strip grazing did not meet minimum criteria, and will be informed with copy of the criteria and advice.</p>   |               |                        |
| Feasibility Study           | Update on the Feasibility Study is that 45 residents have returned the survey and 9 stakeholder surveys have been completed. Dan is meeting Friends of St Marys next week and  |               |                        |

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|           | the workshop to be held on April 20 <sup>th</sup> .  |  |
| Covid-19  | <p>Due to the government announcement to start social distancing it was decided that Hub would close to all except the foodbank, who were introducing measures to protect volunteers and users. Notice to be put on the door and online.</p> <p>An original budget was set aside of £500 to aid groups etc, but this may change as the situation develops.</p> <p>It was also discussed as the majority of partnership may need to shield themselves for 12 weeks how we can respond to Covid 19.</p>  | <p>EC to contact local group to see if they require help,</p> <p>EC to look at virtual ways to meet.</p> |
| Subgroups | <p>Young People.</p> <p>MS shared propriety area sheet on young people- including a financial education programme in school and a journalism training programme to be developed.</p> <p>A consultation with young people to be tendered out to appropriate groups and then action taken on the outcomes.</p> <p>Parks and open space</p> <p>Benches have arrived for the 3 sites.</p> <p>Conversation with ADC park ranger regarding Sompting Rec- including picnic tables, hedging and trees. As well as initial conversation regarding the play area on the rec.</p> | <p>EC to draft up tender document</p>  |
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Minutes by E Crowter