

<b>Date:</b>	1 <sup>st</sup> Aug 2018	<b>Venue:</b>	SBL HUB
<b>Present:</b>	Pat, Barbara, Leon & Trish, Emma, Harry (Mins), Jim, Mel, Kevin,		
1 Apologies	Richard, Carson, Jo. Linda, Paul, Chris, Stacy (SRWA LTO)		
Agenda Items 2. LTO	Conversations Agreed to have a 6-month review clause, otherwise all ok. Agreed LTO could apply for grants as long as C of I are observed. Need to send the SLA to SWRA as soon as the review clause is added.		Actions Harry  Emma / Harry
3. Delivery Plans	It was agreed SBL needs to reinforce the role of "Lead" as part of the planning and controlling function of SBL, it was agreed to ask if people were still interested in doing the role: <ul style="list-style-type: none"> <li>• Health &amp; Well Being: Linda &amp; Harry</li> <li>• Events: Barbs &amp; or Paul (Paul to be asked ref his current work load.</li> <li>• Parks &amp; open spaces: Kevin and Pat</li> <li>• Grants: All</li> <li>• Money Matters &amp; Welfare: Mel &amp; Leon.</li> <li>• Young People: possibly ask Richard &amp; Jo?</li> <li>• Facilities: Pat &amp; Kevin</li> <li>• Core Services: Stacy (LTO) Emma &amp; Harry</li> </ul>		All Leads to update the delivery plans for review at the next meeting, these plans will become the focus of the meeting.
4. Matters Arising:	South Downs National Park (SDNP) <ul style="list-style-type: none"> <li>• SDNP will visit Sompting SBL possibly October 1<sup>st</sup>.</li> <li>• Activities to be identified.</li> <li>• Lunch to be provided.</li> <li>• Tour of Sompting and the South Downs.</li> </ul>		Kevin & Pat
5. SPC e-mail	It was agreed to respond to the invitation from SPC (Carol) to see where common ground could be established, some concern as to why now as SBL are working with SPC on several projects. A meeting to be set up at an agreed date. An agenda would need to be drawn up for the meeting to follow a structured approach.		Emma
6. Residents ask	A resident who has contributed to SBL in the past has asked if SBL would be interested in engaging the youth of Sompting around the subject of a "fairy tree" at Halwick. To include: <ul style="list-style-type: none"> <li>• Forest Schools</li> <li>• Forest Ranges</li> <li>• SDNP etc.</li> </ul>		Suggest the person applies for a grant in the first instance.

7. Lease	Neville Scott has been approached by e-mail and telephone conversation (Lettings & property Management, Barn Cottage, London Road, Pyecombe, West Sussex, BN45 7FJ) If either Emma or Harry has not heard anything by 8 <sup>th</sup> Aug 2018 then we need to make stronger approaches as we do not have a plan B if we are asked to vacate the hub. There maybe a "Draft" agreement, possibly copy to PDF and send to Neville Scott, as it seems he cannot find a copy and is not sure if he holds the lease at all on the hub?			Emma & Harry
8. Community Leadership.	Leadership weekend on 29 <sup>th</sup> & 30 <sup>th</sup> Sept 2018 at Coventry, Warwick University, two places available for SBL. Youth Facility training middle of Sept suggestion Emma, Jo Abbi & Richard?			Emma
9. AOB	Agreed that we should continue with the interim meetings, dates to be scheduled and promulgated to members, this would last till Xmas 2018.  Also mentioned the Public meeting in September, need a planned approached to this asap.			Emma  All

Next Meeting 20<sup>th</sup> Aug 2018 @ 6:30pm at the HUB

Agenda to be agreed with actionable items in the "Matters Arising from the mins"

Chair: none discussed.