

Date:	20 th Feb 2019	Venue:	SBL HUB 6:30pm
Present:	Barbara, Pat, Leon & Trish, Emma, Harry (Mins), Mel, Kevin (Chair) Chris, Nettie, Emma B (CW) Richard.		
Apologies	Carson, Jim		Actions
1 Introductions.	Emma B from Community works was introduced to all the partnership.		<p>Emma to e-mail the update.</p> <p>Partnership members who have outstanding actions please check mins of the 23rd Jan 2019.</p> <p>Community Works.</p> <p>SBL & CW</p> <p>Emma C to draw up.</p> <p>C W to have oversight.</p>
2 Actions from mins	Beyond School Gates have asked for £2000 to finance their legal framework costs, it was agreed to match fund to a max of £1000. Documentary evidence required so match funding can be approved.		
3 Approval of mins	This was agreed, however we need to agree the mins prior to looking at the actions from the previous mins. Other actions from the mins were in the main carried out, some ongoing.		
4 Finance and LTO update	Community Works rep Emma walked through the Budget template / format they would use going forward. The template was agreed and asked if at the AGM Jan Feb & march could be made available, leaving AVA accounts to another time. CW using macro cost centres, SBL to account for the detail in sub headings.		
4.1 Rear Door	Needs chasing from both SBL and CW, however it was agreed to seek 3 quotes and if necessary, get the work done using the best quote which reflects Quality & Cost.		
4.2 Mini bus	Transfer of ownership completed.		
4.3 Expenses	Expenses executed for those members who have used personal cash to facilitate the refurb of the hub.		
4.4 Banking	Barclays bank to be the main banker for SBL, along with the use of a debit card to fulfil the requirements of day to day running costs where cash would otherwise be used.		
4.5 Delegated responsibilities	Community Works require a list of those members who are making decisions within their topical remit so that a communication structure can be drawn up.		
4.6 Mindfulness	Safeguarding of young and vulnerable people needs to be addressed on any grant form in order to mitigate any risk to wards these groups.		

4.7 Match Funding	Community Works to advise on Match Funding regarding longevity and sustainability of SBL projects.	
5 Health & WB	<p>Going Local / Social Prescribing meeting 28th Feb at The Ball Tree Surgery, purpose to rubber stamp the SLA and to agree a start date. The referrer is now in place Ms. Emma Morris.</p> <p>Mindfulness: Funding was granted to March 2019, however SBL have had sight of SPC.s meeting mins where Mindfulness have booked a room at the HJC for a period of 6 weeks starting 15th April 19 (SPC min 3025 of the full council meeting)</p> <p>Your Space Therapies: SBL are interested and will send two representatives to the next training session held on 27th Feb 2019 @ St Nicholas & St Mary's Primary school 6-7:30 Please see hand out from the meeting. Possible BSG may work with "Your Space"?</p>	Chris & Nettie to attend.
6 Events	Barbs talked the successful meeting held with other partners where events were agreed and dates set, ongoing communication with event participants and the list once firmed up to be communicated to SPC so we do not overlap / clash with other events. The use of a A0 size map of Sompting to be used on the events and road shows at a cost of £150 Agreed.	Event Team
7 Parks & Open spaces	<ul style="list-style-type: none"> • Millfield: Mtg. at the Hub 9 am Friday 22nd Feb 2019 • Halewick: Discussions at a later date. • Croshaw Rec: SPC are not supporting the "Play Area" on the Rec. (SPC meeting min 3027) They way ahead to be discussed with all stakeholders; SBL, SPC. LPC, Football clubs, Big Local, Community Works, Residents, Rampion etc. TBA. SBL would look to being proactive in funding going forward. 	P&OS lead & Emma C
8 Young People	Emma C & Abbie have had conversations regarding young people in summer on holidays, looking at low budget meals, cooking to a certificated level of hygiene. Setting up "Grants for young people run by Young people"	Emma & Abbie
9 Money Matters	Mel described the "Cluster day" There will be an "One Line" model of the operation where SBL could look to, forming their own model based on some of the principles on line. Possible separate meeting to discuss and min for the next meeting.	Mel to agree date time, Emma to min. on the agenda.
10 Decision making	Where we have Action grants to consider outside of the dated of the partnership meetings, it was agreed a "doodle pole" would be conducted with 10 of partnership participating as 1	

	<p>member does not vote due to C of I & C of L via his role on the council. It was therefore agreed in order to decide on a course of action 70% (7) need to vote and a simple majority would carry the day. Where there are larger sums of money involved, then a meeting would be required to discuss all the implications.</p>	All
11 AGM	<p>Not discussed, however there is pre-meeting set of mins setting out the structure. Discuss at next meeting.</p>	All
12 AOB	<p>Networking event for all partner's in Sompting to come together in one place at the end of May 2019. Hopefully SRWA TBC</p> <p>Mini bus winter service carried out MOT done and other work to be carried out, the is cost neutral.</p> <p>IT Junction: Suggestion made to move the venue to the HJC due to oversubscribing on a Wednesday morning, this was discussed and a suggestion made to make Wednesday a full IT day i.e. 2 hours in the morning and 2 hours in the afternoon. Further discussion with IT volunteers and SBL partnership.</p> <p>One member spoke about a serious crime committed in the last few weeks and asked if anyone was hearing anything regarding anxiety in the community, no one had.</p> <p>Avon Court: There could still be a project to do here, more discussion going forward.</p> <p>Independent Living: Possible opportunity for a grant submission, SBL would like to see this as an annual event in Sompting. This event is about the inclusion of disabled people where isolation can be a big factor for them. A grant was agreed in principle. (discuss next mtg.)</p> <p>SPC communications: Web site should be used to communicate what SBL are doing and preparing to do, Richard volunteered to look at the SBL web site to see if there are opportunities to better use the site for this communication forum. Emma B talked through her knowledge & experience of other community organisation and their communication strategies</p>	Mel

