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| Date: | 23 rd January 2019 | Venue: | SBL HUB 6:30pm |
| Present: | Barbara, Pat, Leon & Trish, Emma, Harry (Mins), Mel, (Chair) Chris. (Simon & Nat guests "Beyond school gates") | | |
| Apologies | Carson, Nettie, Kevin, Richard, Jim | | |
| 1 Beyond school gates. | <p>Guest speakers from Beyond School Gates gave an overview of their work with children and parents who for many reasons find them selves excluded from school and in some cases society. There is a hand out available from Emma if required for those not present. Bottom line is the organisation is looking to become a Co-operative alternative provision, please see hyper link: https://researchportal.port.ac.uk/portal/en/persons/simon-edwards(c13ae402-02a7-4569-af9f-8ee26eb09a19)/publications.html</p> <p>The organisation is looking to secure £2000 to support their transition from where they are now to getting a legal framework in place so they can operate more effectively in the future, acting as a conduit to children and parents, supporting in building back relationships within the immediate family and beyond, engaging as mentors the very people the organisation has supported.</p> | | <p>Actions</p> <p>To be discussed as soon as possible with all partnership members.</p> <p>Emma to communicate with the applicants.</p> <p>Emma to e-mail.</p> <p>Jim to arrange asap. And explain the £10k</p> |
| 2 Actions from mins 19 th Nov 2018 | All actions carried out and resolved & mins approved. (Pat & Barbs) | | |
| 3 Grants | A grant for £8000 was discussed and turned down via a vote, a second grand was discussed for £140 and was agreed. | | |
| 4 Youth Mindfulness. | This topic was discussed, there has been a number of meetings on the subject with youth workers etc and there is still some concerns raised, it was agreed for Sustainable Mind to "prove" the need in the community, then further discussion to take place. | | |
| 5 LTO status. | <p>Jim had sent out copies of the SLA for discussion at the meeting, this was done and the SLA signed on the night, this to be handed back to CW's for approval and signature. Also, a meeting to be convened as soon as possible with AVA, CW's & SBL to formally hand over the role of LTO from AVA to CW's. At this stage it was mentioned regarding the next plan for SBL a £10k budget figure was in a financial document, this figure was not agreed by partnership and Jim needs to explain why unilaterally he has dropped it in the budget, it was mentioned it is not the first time this has happened.</p> | | |

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| 6 H&WB (going Local) | SLA signed by all stakeholders and passed back to AWC. A meeting needs to be held by all to agree the next steps as soon as possible. | Harry to e-mail Jo. |
| 7 Millfield updates. | Plan to be developed from all the ideas put forward involving Ada Homes, SBL, SPC, AWC and residents. Site visit arranged, Mel to arrange a meeting to discuss all aspects of the proposals, to agree timescales and milestones such as surveys etc. No funding has been agreed at this point in the project. | Mel to arrange a meeting. |
| 8 Hub-the way forward. | With the new LTO it was agreed to have a signed contract with users of the Hub setting out a code of conduct and rules that would need to be adhered to, there is a draft agreement available however this needs additional clauses reference "Food on the premises" "Times the Hub is open" & "Key holders reference the door key code & who should have access" | Emma to follow up. |
| 9 SPC meeting. | This has been agreed for the 28 th Jan 2019 @ 9:30am at the HJC. SBL to discuss; Xmas tree invoice, future communications with SPC via their full council meetings, Bus service on Sundays. | |
| 10 Outside planters. | SBL have been asked to sponsor the planter outside the hub going forward, this item was voted down, however it was agreed to carry on with the bus shelter notice board rent for a further 6 months. | |
| 11 Cluster Day. | Held in Dover 26 th Jan 2019, feedback from the event at next meeting. | |
| 12 AGM | Separate meeting required and venues / dates to be agreed. | Emma to advise. |
| 13 Applications for SBL Partnership. | Deferred until March 2019. | |
| AOB | <ul style="list-style-type: none"> • Web site, it was agreed to ask if a young person might get involved as a community opportunity to keep the web site up to date etc. Training in web site design may be available. • De fib re sited at the gardener's arms, need confirmation it is recommissioned and training provided to the staff at the gardeners • "Glass man" a grant was given and SBL require feedback as per the grant criteria. • Rent overpayment, carry it over. • Barbs voted onto the LTO steering team. | <p>Mel to contact Jim a mentor for local schools</p> <p>Emma to chase.</p> <p>Emma to chase.</p> |

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| <p>Other matters:</p> | <ul style="list-style-type: none"> • First Aid training being rolled out, on-going. • Sustainable Sussex project: Mel mentioned it looked very much a fragmented approach to the community farm and how it links in to the new housing developments and the other stake holders, with Mel's other hat on she will or has approached Keith (SS) regarding a cross-party approach involving everyone, including the local community where the project will have a direct impact, as they have not been communicated with. One resident mentioned they had an infestation n of rats due to the ground works being started. <p>Toilet refurb Xmas party album Hub Lease signed</p> | <p>Mel to discuss with SS.</p> |
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Next Meeting: 20th Feb (TBC) @ 6:30pm at the HUB

Agenda to be agreed with actionable items in the "Matters Arising from the mins"

Chair: TBC