

Date:	9 th January 2018	Venue:	SBL HUB
Present:	Emma, Linda, Pat, Jo, Mel, Kevin, Bob, Paul		
Agenda Items	Conversations	Actions	
1 Apologies	Jim, Harry, Carson, Allie		
2 Approval of December minutes	Bob proposed that the minutes were a true and accurate reflection of the meeting held in December and Jo 2nd	All	
Policies	Agreed to be reviewed Jan 2019, although wording referring the Chairman to be looked at.		
AGM	Saturday Afternoon, 17 th March 2018	Emma to book HJC, send out email to confirm those who can help organise and those who can attend on the day.	
Waste Management	Discussion regarding finances option extras on the project. Lottery would have to be contacted to arrange release of extra funding for this project. It was agreed by all to proceed with the project in its entirety. Question was asked regarding clothes recycling, and at the present time it does not make sense due to costs out weighing benefits. A review of the clean up day to see if this will need to be budgeted for next year,	Email ADC tomorrow to confirm, and Jim to contact Lottery	

<p>Commemorative Bench</p>	<p>The original plot of land is owned by Highways at West Sussex County Council. For us to be able to place bench at preferred location a licence will need to be got through Adur District Council as they would maintain the bench and £10million public liability.</p> <p>Sompting Parish Council who are working jointly on the project, have asked the clerk to check the value of their public liability as it ours is currently only £5 million pounds.</p> <p>A second potential site has been identified, which would be replacing the bench like for like at the Shops in North Sompting.</p> <p>SPC to clarify legal position regarding 1st site.</p>	<p>Continue to liaise with SPC Clerk on this join project.</p>
<p>Table Tennis Table</p>	<p>Adur District Council are happy to work with us to install a table tennis table in Sompting. There preferred supplier is concrete sports. It was decided that one to be placed in the near future with perhaps a second being purchased for reward for recycling project.</p>	<p>Emma to contact ADC to arrange.</p>
<p>Health and Wellbeing.</p>	<p>Draft Service Level Agreement Received, which has been looked at by AVA as our LTO. Meeting by senior members of the project to Monday 8th January were a final decision will be made.</p>	
<p>Young People</p>	<p>Go Karting has been arranged for Saturday 20th December at 9.30am. Paul and Emma in attendance, anyone else welcome to attend.</p>	
<p>Millfield</p>	<p>Mel spoke with WSCC regarding Millfield. Walkway, 2 options, option 1 remove planters, recover walkway, bollards, and low level lighting. Option 2 repair them, put something over the top. Licence would be needed from WSCC.</p> <p>Both options need engagement after licence agreed.</p> <p>Possible looking at play equipment within the flats for young children and potential to work with Adur Homes.</p>	

<p>Grants</p> <p>Sustainable Mind</p> <p>Sompting Estate</p> <p>St Marys.</p>	<p>An outline of the meeting held with Bob and Sustainable Mind was read, this including rather that one large grant for all sessions of £2940, and initial grant of £555 for 6 week course and 6 x 1hour drop-in sessions with outcomes on makeable. This is reviewed 3 weeks after start of course to approve second grant of £1410. Printing will be done by SBL. Agreed by All</p> <p>An Outline of the meeting held with Pat and Sompting Estates Mike Tristram regarding Grant received for Beggars Bush Picnic Area. Sompting Estates to look at funding for next year, and then sustainable upkeep of the land there after. The quote for the work was £1500 + VAT. It was Agreed to give a grant to cover £1500, but not the VAT as we could reasonable expect that to be reclaimed. This is stated as a condition in the National Lottery Guidelines.</p> <p>Further to an email sent to partnership regarding heating at St Marys Church, the rampion application form was received from them. This was instead of SBL grant form, as this form is more in depth. The Lottery has advised that funding would not be able to be given if services alone were held there, but had to advantageous to community as a whole.</p> <p>This is the same guidelines as Rampion. The following paragraph was read:- Please describe how your group/organisation involves people who use the service, or the community you serve, in planning your work, particularly in relation to this project. Please do not use more than 200 words</p> <p>St Mary's Church is an important local landmark, used for significant community events Remembrance Day Parade, school concerts, educational visits by local schools and is used as a venue for community reconciliation with young offenders from the Surrey and Sussex Probation Service undertaking work experience in the secure environment of the church. It has been used as a Food-Bank collection centre for the Boundstone Family Centre that helps alleviate social deprivation in Sompting families. We have worked with West Sussex County Council and Sompting Parish Council who have both awarded grants. We have worked with local residents to raise funds through the Big Local and are supported by The Friends of St Mary's Church. The Church is kept open every day of the year for anyone to visit and enjoy this unique part of our cultural heritage.</p>	<p>Emma to contact sustainable mind for 1st grant</p> <p>Emma to email Mike Tristram.</p> <p>Emma to Check with Lottery.</p>
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<p>Feedback from Christmas</p>	<p>The partnership agreed, that the £5000 would be pledged providing the rampion grant was successful.</p> <p>Feedback from Christmas was positive, the Disco was attended by approximately 40 residents, 25 residents who use the foodbank received a gift and a card. Gift were taken to local nursing home, as well as Ball Tree Croft. Budget for Christmas was £2,000 Total Cost £1917.96</p> <p>It was suggested that next year, rather than have 2 Christmas events (SBL and Parish) SBL look at New year similar to that held in Worthing this year for families</p>	<p>Emma to email to Applicant</p> <p>Email</p> <p>Speak to Jim re early purchase.</p>
<p>New Partnership Member</p>	<p>A application to join partnership had be received, after a discussion it was agree that rather than co-opt him on now wait till the AGM which is only 2 months away.</p> <p>A further discussion was had into how to attract more active members on to the partnership, and look into young people becoming members</p>	
<p>SURC</p>	<p>An invitation was received from Sompting United Reformed Church to the introduction of their new minister. Unfortunately, the date clashes with our go-karting event.</p>	
<p>Next Meeting</p>	<p>Monday February 12th February.</p>	
<p>Sustainable Sussex and Minibus</p>	<p>Sustainable Sussex has been in touch to say that their current mode of transporting volunteers has broken down, and is there any chance of having minibus earlier than April. A possible minibus has been found at Redkite Minibus for £14999+VAT which has 7000miles on the clock</p>	

Minutes by E Crowter

Next meeting: 12th Feb at the hub 7:00 pm