

<b>Date:</b>	5 <sup>th</sup> September 2018	<b>Venue:</b>	SBL HUB 6:30pm
<b>Present:</b>	Barbara, Leon & Trish, Emma, Harry (Mins), Mel, Kevin, Jim (Chair)		
1 Apologies	Richard, Carson, Chris, Linda, Pat, Jo. (No apology from Paul who missed the meeting, letter to be sent)		
Agenda Items			Actions
2.0 Bench	Still no resolution to the installation of the bench, any tenders to be reviewed by SPC, commitment the bench will be installed in readiness for the unveiling on the 10 <sup>th</sup> Nov 2018.		
2.1 Notice Board	Planning permission required, Circa £300 for the notice board, vandal proof etc. Planning cost will be additional. Planning application for to be fill in and sent to AWDC planning dept.		Kevin to follow up.
2.2 Broad Band Avon	A one-page proposal will be required outlining what is needed including in terms of sustainability SBL would monitor the uptake of Avon residents using the broad band and report same at bi-monthly intervals. A one-year pilot contract for wi-fi at the community ctr. Mel to talk to Lorraine. Need to find out if AWDC will release a phone line over to SBL or SBL organise an additional line to support broad-band. An option would be Avon would become an extension of SBL as well as the Rectory.		Mel, Emma, Harry.
2.3 SPC request mtg.	See 20 <sup>th</sup> Aug mins, although SBL has been in contact with SPC on other matters, there was no mention of the proposed meeting been arranged by SPC. No further action. Arranged for 21 <sup>st</sup> Aug 2018, Haley who is a resident is the architect of the event, G & S donated stones for the children to colour etc. Portable loos arrive at 7:15am Emma & Harry to be available. Photos, Video with permission's.		
2.4 Halewick Event	Excellent feedback please see the 20 <sup>th</sup> Aug mins also the local paper and face book, it has been suggested that we repeat for next year with lessons learnt such as guided route to the fairy tree etc. A big thankyou to all who contributed their time and effort into a great day. At least 500 people turned up. May want to think about receiving donations to the running costs etc in 2019.  Millfield: 22/8/2018 cost £260:00 again people gave their time freely, many thanks to all who did. A report is to be received by AWDC to SBL, reviewed and to review costs of implementation, whilst taking the residents ideas & proposals into direct consideration. Time scales to be agreed and a funding workshop date to be agreed.		

2.5 LTO Status	Local Trust is reviewing SBL plans and due diligence etc should be completed, A signed SLA is required, a letter from LT is also in SRWA possession. Zoe has had a conversation with LT SBL rep and a meeting to be agreed around 12/9/2018 with Stacy (SRWA) A meeting is to take place i.e. the Woodard Trustees where they will discuss the full scope of LTO on behalf of SBL. AVA remain SBL's LTO and have access to funding via LT until the hand over is completed.	Next meeting update.
2.6 Approval of mins from Aug 20 <sup>th</sup> 2018	Mins were approved. Subject to reviewing actions in matters arising above. Proposed: Kevin. Seconded: Mel.	
3.0 Lease  4.0 Events  5. Health & Well Being  6. Recycle update:  7. AOB:	<p>Letting agent contacted, they see no reason to believe that the renewal of the lease will not be done, the letting agency is in contact with the land lord and hopefully the lease will be renewed in the next few weeks. A discussion regarding the use of the Hub and on costs. Set-up costs and ongoing running costs should level out and spending on the community should out pace this in the next fiscal year.</p> <p>Feedback: See above ref Halewick &amp; Millfield.</p> <ul style="list-style-type: none"> <li>• Rectory IT good and will be done again on last Thursday of the month.</li> <li>• Xmas 1<sup>st</sup> Dec 2018 all hands-on deck, planning etc asap. (Costings, Bookings etc)</li> <li>• Public meeting 3<sup>rd</sup> Monday Sept 2018 (Now October)</li> <li>• AGM March 2019</li> <li>• Avon Community IT etc Mel, Emma to arrange dates etc. Need confirmation fir broad band.</li> </ul> <p>The back ground to how we are where we are was done to bring people up to speed, a meeting is to be arranged via AWDC (Tina) &amp; (Mel) then to the wider stakeholders, this meeting is to seek clarification on costs, timings, which surgeries are involved etc.</p> <p>Re starting Sept 20018, Emma to contact AWCC to look at scheduling etc. Looking at the measure of success will be gold stars increased weight of re-cycled waste etc. and a report done at the end of the project highlighting the successes and the lessons learnt.</p> <p>SDNP dates 17/10/18 12 till 16 meeting with the CEO itinerary to be draw up asap. Halewick waste site, drop in 6<sup>th</sup> Sept 18 2-4pm at the hub, Friday 7<sup>th</sup> 10-12pm and again the following Friday 10-12pm.</p> <p>See mins 20<sup>th</sup> Aug item 4.1 Community Loan funding.</p>	<p>Mel &amp; Harry</p> <p>Emma / All.</p>

	<p>A week long first aid course to be funded for SBL to have some volunteers trained for events etc rather than paying third parties.</p> <p>Leaders in the Community course Friday 28<sup>th</sup> September &amp; 29<sup>th</sup> September venue Warwick University.</p> <p>Public meeting October 18, room to be booked asap.</p>			
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Next Meeting 17<sup>th</sup> Sept 2018 @ 6:30pm at the HUB

Agenda to be agreed with actionable items in the "Matters Arising from the mins"

Chair: Barbs.