

Summary minutes of the meeting between the residents and SBL Partnership held at the Sompting Village Hall, 26th Oct 2015.

Present: SBLP & Others.

Chair: Ray Downie, Vice Chair: Trevor Crowter, Finance Lead: Alun Jones

Communications Lead: Barbara Locke, Secretary: Emma Crowter, Lottery Trust CEO: Debbie Ladds, Lottery Trust Programme Manager: Rachel Rowney, Local Lottery Trust Rep: Jim Boot,

ADURVA: Adrian Barritt

The meeting opened at 7:05pm.

- Introductions by the Chair of the guests and other partnership members.
- Housekeeping/mobiles, toilets, fire exit.
- A brief run through of the to-date achievements, verbal and via video.

Debbie Ladds: Lottery Trust CEO Comments.

- Explanation of the trusts role.
- SBL 100% run by volunteers.
- Prioritising projects at the community level.
- Programme runs to 2026.
- Any money not spent rolls over into the next fiscal year.
- Communication is key to success.
- The money can be used for "just about anything" as long as it's legal and does not overlap with statutory council spending, although it could be used to enhance work done by local councils.
- Local decisions by local people.

Debbie called on Rachel Rowney to supply certain stats:

- 139 Big Local partnerships endorsed of 150
- 131 Big Local plans endorsed of 150
- over £29m grant funding committed to areas
- connecting with over 94,000 people

Debbie continued by saying.

- We need to maximise the assets

- People
- Places
- Issues that matter
 - Building a better place to live
 - Overtime it gets better

Questions were projected on the wall for all to see;

Q1 (See slide 1)

Trevor (Vice Chair) explained

- A lot of local communication had taken place and it was pointed out that the "Herald" has been used since Jan 2013, residents asked "why SBL had not used other media, local radio and more newspaper coverage" It was pointed out by **Adrian Barritt (ADURVA)** that advertising is very expensive and the funds could be better spent, the residents responded by saying that "this is a digital age and more could be done"
- The web site will be up and running around the time of the AGM (12th Dec 2015) which will be easier to navigate and have lots of information for communication.
- Positive ideas, all suggestions welcome.
- **Colin Frampton (Community Church)** asked if the tone of the questions be less adversarial.
- A discussion was held regarding the funding of the mini bus and the rationale behind starting small and if a success then looking to invest in bigger and better.

Q2 (see slide 2)

Trevor explained about the Worthing festival and the role SBL were playing in attempting to bring the festival further into the Sompting area, 2014-2015 saw an expansion of the festival, SBL will look to promote Sompting at events outside of Sompting to spread the good work.

Q3 (see slide 3)

Trevor explained the situation along with Ray and suggested that residents should come along and join the partnership, currently there are 3 vacancies, there were some suggestion regarding letter dropping all Sompting households outlining the voting where, when etc. Much discussion took place around various types of voting opportunities i.e. Face Book, using local radio, TV etc. All will be considered on their individual merits.

Q4 (see slide 4)

This question was in regard to minutes of previous meetings not being available, it was pointed out that all the minutes are available in hard copy form and will be up-loaded onto the new website as at the 12th Dec 2015. It was also mentioned that some people do not have access to the www. And a suggestion was made that the minutes be place in the local library.

Q5 (see slide 5)

Trevor explained in a little more detail adding to the answer ref the slide; all agendas will be on the new website. It was pointed out by the residents that it is a natural progression from agenda to minutes to conclusion of the item. (Continuity)

Q6 (see slide 6)

Trevor asked if the owner of the question was in the room as the team were not aware of the any one individual stopping the BMX project.

- Hamble Park to be revisited in the next 2 years
- Some money was spent from the "Pot of Gold" money allocated; this was used for consultation purposes.
- The Project is on-going and the council need to decide what and when needs to be done so that SBL can have an input.
- The money is ring fenced for the future if it's required.

Q7 (see slide 7)

Trevor invited residents to come into the SBL hub and see for themselves what has been achieved in the time that it has been going; the video marked a number of projects etc.

- All projects and their progress will be on the new web site.

Q8 (see slide 8)

Involvement with the Adur council was regarding IT equipment and are currently working with Sompting Parish Council (SPC) The vice chair of SPC explained the working relationship with SBL and are there for support, however SBL are to prioritise their community projects and that SPC would support form an "arms length" position. "SPC are not allowed to get into the details, it's a matter for SBL."

Barbara Locke (Communication Lead SBL) stated that she believed that there were at least 3 parish councillors on the SBL partnership in 2013/2014, whereas there is currently 1 parish councillor on the partnership holding an acting lead position, making SBL more resident led. She went on to say that SBL do work with various bodies to insure SBL can move forward.

Jim Boot (Local trust rep) added that SPC were involved at the very beginning ref the neighbourhood plan and how it could be transformed into the Big Local Plan. It was again reiterated that Lottery funding cannot replace statutory funding, SBL enhance what the councils are doing to make Sompton a better place for everyone (they compliment council projects as well as setting up and funding what the community asks for)

Alun Jones (Finance Lead) added that SBL was and has worked hard to keep the bus routes open on Sundays etc.

Q9 (see slide 9)

Trevor added that all Grant recipients were invited to give feedback to the AGM on 12th Dec 2015 so that the community could see progress on projects etc. The Mini Bus was again mentioned and its "Fit for Purpose" questioned by the residents'..... It was said that SBL could have spent £15-25k on a bus that maybe a "white elephant" it was felt that a modest sum of £3.5k was money better spent on doing a pilot study and if the demand was there then a decision may be taken to up-grade the bus so that all residents could benefit from it. It was mentioned by the residents that disabled people would use the bus if equipped, SBL pointed out that volunteers would need to be trained in Manual Handling and possibly first aid at this point, it was said that if disabled people wished to use SBL facility etc then a hire bus, fully equipped could be commissioned.

If people wanted to book the mini bus resources then they need to call in to the hub and have a chat about time, place etc.

Q10 (see slide 10)

The role of the coordinator was reviewed at the end of the term and was felt that the expenditure could be put to better use. There are hidden costs to having a coordinator ref. Training, inductions etc. Guidance was also necessary, Trevor as a mentor/coach went off and the plan wondered from its original scope.

Q11 (see slide 11)

SBL is very much open to the community, however the Terms of Reference agreed at Partnership would be that the meetings would be every other month and leadership meeting in the intervening months. Again all the minutes are available and to hand.

Q12 (see slide 12)

Trevor explained the situation please see the slide.

Q13 (see slide 13)

Residents mentioned that the Hamble Park planting area had not been a success and that the area was now overgrown and not maintained. SBL were of the opinion at the time that the garden was to

be a wild garden requiring little or no maintenance, however the garden was planted using plants that required a lot of attending too, and it was never SBL's remit to maintain the garden hence the "wild planting" suggestion. It was agreed that things had gone wrong in the communication of the type of plants to be used and we all had "Lessons Learnt"

"Crafty Kids" was also mentioned and Barbara (Communication Lead SBL) explained the situation as to why it was stopped, it was suggested that one of the members of the public talk to Barbra about trying again, this was agreed.

Q14 (see slide 14)

Trevor (Vice Chair SBL) asked what was available, it was pointed out that there are 2 community officers who were available to support, building capacity and facilitating community based projects. SBL to contact West Sussex County Council (WSCC) (Community Directorate)

Q15 (see slide 15)

SBL: The website has had to be built from scratch and will be available at the 12th Dec 2015 AGM and all the answers to questions should be available by this time.

General comments:

- Most of the issues being discussed could have been avoided by "better communication" easy said not easily done, more work on communication in the coming months
- Thursday Meeting's: These are held at the Marquis
- A letter was received by SBL on Monday 26th Oct 2015 where a number of questions were put, these questions will receive a written answer from SBL, and However Barbara (Communications Lead) explained what she felt was the situation regarding some of the issues raised by a representative of the fun for seniors, an invitation was offered to meet and discuss in more detail with 2 representatives of the fun for seniors group.
- Outings and costs: *(Trevor you may want to elaborate here? Ref the £64.50 money etc)*
- It was suggested that anyone with questions please call in at the hub and SBL people will do their best to answer all questions.
- Long term projects etc. "what are the long term objectives and projects?" its community based, what do you want? What are the "dreams of the community" we need input for years three and four asap. We intend to engage a company to ask "What is the Sompting vision for the future?" A member from the audience said that they had done the same in Lancing and Trevor would get contact detail etc from her.

Finance information:

Trevor talked through the figures and highlighted areas of high spend etc and explained why.

Getting Started

During the 'Getting Started' phase (September 2013 to June 2014), Sompting Big Local was given an additional £20 000. This is on top of the £1 million awarded to Sompting to market, promote and to purchase equipment and rent premises.

Getting Started	£20 000
Communication (telephone/website)	£602.6
IT Equipment	£918.74
Marketing	£488.4
Events/ consultation	£1004.35
Office supplies/stationary	£488.36
Premises (rent, utilities)	£7090.35
Legal Expenses	£912
Hub/ renovation	£2294.44
Staffing Costs	£4618.09
Travel Costs	£107.75
Other	£55.6
Total	£18580.68
Remaining Balance	£1419.32

As you will see the full amount was not used and the remaining balance of £1419.32 is held by Adur Voluntary Action (AVA) to be handed back to the Local Trust.

(AVA is the trusted organisation who holds and monitors expenditure)

Pathway Funding

The 'Pathway funding' allowed Sompting Big Local to use some of the £1 million awarded whilst we wrote our plan. This allowed us to award some grants in Sompting as well cover some of our running costs.

Pathway Fund	£18 000
Staffing Cost	£4833.29
Crowshaw Fence	£5000
Hub	£858.82
Events	£414
Grants	
Tic Toc Play	£389
Sompting Seniors	£400
Lancing FC	£350
U3A	£399
Contingency (staff travel and training)	£469.54
Total	£13113.65
Remaining Balance	£4886.35

As you will see the full amount was not used and the remaining balance of £4886.35 is held by Adur Voluntary Action (AVA) to be handed back to the Local Trust.

(AVA is the trusted organisation who holds and monitors expenditure)

Writing the plan

For Sompting to access the £1 million, a plan needed to be submitted to Local Trust. To ensure that resources are available to help write the plan (for Sompting this runs from September 2014 to September 2016) the Local trust made £2000 available. This money is in addition to Sompting awarded £1 million.

Writing the plan	£2000
Plan Posters	£729.14
Total	£729.14
Remaining Balance	£1270.86

As you will see the full amount was not used and the remaining balance of £1270.86 is held by Adur Voluntary Action (AVA) to be handed back to the Local Trust.

(AVA are the trusted organisation who hold and monitor expenditure)

The Plan

The money from the plan is the start of the £1 million. This was awarded to Sompting on the submission of the plan and was available to use from 10th October 2014.

The Plan	£50137.50
Grants	£4394
Community transport/minibus	£5248.21
Ongoing	
Training	£72
Travel exp/mileage	£221.75

Staffing Cost	£7293.72
Hub expenditure	£3062.23
Advertising	£195
Albion in Community	£2375
Total	£22861.91
Remaining Balance	£27275.59

The money spent from the £1 million is £22861.91 as of the 31st July 2015.

Grants

Tic Toc- £389

U3A-£399

Sompting Community Church- £800 (2 x £400)

Sir Robert Woodard Academy/ Sompting Village Primary £250

Sompting Parish Council £2070

7A Sunday/ bank holiday bus- £1000 (2 x £500)

Boundstone Family Centre- £400

Sompting FC- £1200

Lancing FC Youth- £350

Lancing FC-£5000

Sompting Seniors (Harriett Johnson centre) - £400

Sompting Bingo club (Harriett Johnson centre) - £100 (this came out of the nationwide account)

(Other suggestions)

- The environment of the meeting place needs to be addressed
 - Acoustics
 - Layout etc.
 - Power access for projectors, Laptops etc.

Meeting closed at 9:00pm

Attached:

- Slide presentation referred to throughout the meeting minutes.
- Financial reports as seen at the meeting and referred to in the meeting minutes.

Distribution: e-mail addresses, hard copies, local library's etc

Next Residents/Partnership mtg.

Date: 12th December 2015

Venue: United reform Church, Cokeham Road

Time: 10am - 1pm

Minutes prepared by Harry Crosby (IT Volunteer) and audited by SBLP for publication.



agenda oct. ppt