

# Sompting Big Local

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## Minutes

Monday 9<sup>th</sup> February 2015

Sompting United Church, Cokeham Road

Present

Partnership

Trevor Crowter	Resident	Barbara Locke	Resident
Emma Crowter	Resident	Tony Nicklen	Resident
Pat Locke	Resident	Alun Jones	Resident
Mel Shaw	Resident	Cllr Carson Albury	ADC
Gill Crowter	Resident	Ray Downie	Resident
Paul Mansell	Resident	Kay Vincent	SPC

Non-Partnership

Molly Glover	Member of the public	Gail Downie	Member of the public
Andy Brook	Member of the public	Gareth Smith	Member of the public
Terry Locke	Member of the public	Andy Brook	Member of the public
Jacqui Matten	Co-ordinator		



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## Apologies

Adrian Barritt	Partnership	Kerry Ramshaw	Partnership
Jim Boot	Local Trust Rep	Dawn Giles	Partnership

Opens 7pm

Partnership and members of the public welcomed by chair, Ray Downie.

## Minutes.

Amendment to minutes, reads 'Tony Nicklen proposed Alun Jones as Vice Chair, seconded by Barbara Locke.' Should read Tony Nicklen proposed Alun Jones as Vice Chair, seconded by Barbara Locke and agreed by partnership.

## Standing Items

### a) Chairs Report

Chair mentioned all insurances now in place for hub, volunteers and member of the public. Hub being brought up to date with all fire regulations by Adrian at AVA. A new reporting procedure for co-ordinator is in place to ensure outcomes are recorded. Chair advised that unfortunately Dawn Giles has suffered a bereavement in the family and at present is unsure if she can continue in her role, Alun will step in till further notice.

### b) Alun stated he was waiting for a report from AVA which gives more detailed record of transactions.

Income	Local Trust	£25000
Outgoings		
Pathway	Co-ordinator wages	£2629
	Small Grants	£1600
Millfield	Christmas Party	£100
unknown	Albion in Community	£2075
	Albion in community (harriett Johnson)	£60
	Co-ordinator wages	£835
	Travel	£125
	Hub Phone	£179



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	Electric & Gas	£95
	Hub maintance	£2075
	Rent	£1200

It was suggested that the maintenance needed to be itemised. Tony Nicklen said that a meeting was being arranged between Dawn, Adrian and himself to clarify headings. Chair responded with this is no longer required as Adrian will be doing by himself. Roger Foreguard signature has been obtained for changing signatories on nationwide account.

### c) Communications.

Work continuing to build awareness of Sompting big Local in the community, with visits, facebook, website and now twitter. A free online marketing programme being trial to engage with larger audiences more effectively. Newsletter being distributed soon. Members of communication group attended Event meeting held by Sompting Parish Council, who were offered the loan of 2 marquees, along with other details.

People are starting to become engaged with Sompting Big Local by visiting us and wanting to set up their own clubs. There has also been initial conversation with Andy Brook regarding Walking Football.

It was asked whether an accurate statement regarding the inaccurate statements posted on other social media site will be forth coming, as it is a matter of urgency.

Chair agreed and set a deadline of 1<sup>st</sup> March for a statement to be released on ALL Sompting Big local sites.

### d) Co-ordinator.

Uses: 1023 (includes all hub and off-site activities, excludes AGM) in 2 months. Millfield on going, with Hamble park being the next community engagement project to restore BMX track in partnership with Adur & Worthing District Council, with Pot of Gold applied for. Talks with Mike and Rosemary Tristram ongoing. Jacqui suggested looking at part-funding an existing youth worker rather than training a new one as suggested in the plan. Partnership will need to discuss this before 3<sup>rd</sup> July. More volunteers are needed, and suggested that opening hub times.

Conversation regarding volunteers was had, and it was agreed that 2 sites would be looked at to advertise volunteering positions. The hours will be looked at by Ray and Alun and emailed to partnership for feedback. Tony asked if the participants of the Millfield project will be invite to aid the Hamble project, and Jacqui replied that this was the idea.

### Minibus

A presentation was given regarding Sompting Big Local purchasing their own Minibus. General feedback was positive, but Sompting residents need to be consulted and engaged with regarding the bus. It was asked if the insurance would pay for damage if logos were displayed on the bus, it was answered that the insurance would actually be lower. Consideration would be needed on the fuel costs, but the chair felt that this would not be an



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issue due to being able to ask for donations. It was suggested that perhaps looking at getting a minibus in partnership with a local organisation such as the scouts could be considered to reduce ongoing costs. There was 3 things which needed to consider when purchasing a minibus, where it was to be kept? One person in charge of maintenance and the ease of access on individual to hire. It was asked what Licence was needed to drive minibus, and that a D1 would be needed. It was suggested, that it would be possible to train a Sompting resident using star people. It was agreed that there would be a 2 week period of engagement with community to be carried out by Mel, Jaq and Gareth. With the purchase of the Minibus to be carried out by Ray and Pat.

It was proposed by Colin and 2<sup>nd</sup> Carson, and agreed by members of partnership.

### Summer Event

Alun raised that the partnership will need to discuss how the money budgeted in the plan for festivals and roadshows is to be used, he gave 3 criteria which could be used;

- a) Events organised across Adur that may need financial assistance to ensure an effective Sompting element to the event.
- b) Major events organised for Sompting that the partnership wish to give financial support to.
- c) Events in Sompting that SBL decides to mount.

It was suggested that the partnership should explore the Singing Streets Community choir, there was further discussion on whether such project would be sustainability. It was advised that should Sompting Big Local which to put on event that we should ensure it doesn't conflict with other local events which was agreed. It was also suggested to use skills and groups in Sompting to put on events.

All suggestion on events which Sompting Big Local partnership could put on should be dropped into the hub ready for the April partnership meeting.

### Delivering the Big Local Plan

It was mentioned that Sompting Big Local appear not to be moving forward with some items of the plan. The chair commented that the current leadership of partnership have only been in place since January, and more discussion was needed on the content of plan and proposed a meeting between Trevor, Alun and himself.

### AOB

- Water meter- Pipe work being replaced from the 9<sup>th</sup> February for several days, this would be no charge to Sompting Big Local, Ray and Adrian to challenge the water bill.
- Assets of community Value- Application has gone into Adur District Council. It has been passed to James Appleton, Head of planning, and he will in contact by the end of the week should they require any more information. The application if successful, means that the property can't be sold within 6 months, giving Sompting Big Local can draw up a viable business plan to go forward. It was raised that it would be a



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good idea to communicate with the parish council regards the neighbourhood plan, which the chair replied that he was in the process of doing so.

- Credit Union- Carson to arrange a representative of Credit Union to talk to partnership so pros and cons of the scheme.
- Projector- Jacqui thanked Gary Baines (Shoreham fort) for the donation of the projector.
- Epilepsy Action- Trevor stated that £90 has been paid into Sompting Big Local account for the room hire for Epilepsy Action meetings.
- Buses- Kay advised that the Bank Holiday pilot bus service will begin at Easter. Compass will pay for advertising, but Sompting Big Local will have to distribute them. It was suggested that it could be delivered with the newsletter.
- Train the Trainer- Mel mention that there was a free course for Train the Trainer, which trains people to deliver a programme on how to cook cheap healthy meals.

Meeting closes at 21.07