

	bench.	Kevin
Table Tennis Table:	Meeting to be set up with Peter Wish, Adur parks with a view to having the TT table at Hamble, however we will need to communicate with residents	Anne
Health and Wellbeing:	We are still awaiting final approval on Social Prescribing project at the HJC, Anne to e-mail Jo Clarke for an update on the 23 rd Feb 18. The community café was discussed Anne explained the workshop done and the positivity around the concept. The meeting of the 14 th March 18 at the HJC where a 15min presentation could be done by way of convincing SPC to agree the project and then approach the free holders to start the project off by way of changing the terms of the lease to allow third parties into the HJC. It was also mentioned this project needs to be flagged up to local trust, Jim would do this on behalf of SBL	Jim
Young People	<p>A visit was made by Emma to SRWA student council, they were positive regarding SBL and would like to know more, it was asked what do young adults want in their community?</p> <ul style="list-style-type: none"> • First Aid training, including drug and alcohol awareness. • Cooking for parents and / or Age UK bringing together the young people and elders. • Wild flower planting on the rec post the work being carried out currently. • For the younger children, pumpkin growing with a view to holding a competition around Halloween for the best pumpkin. • Cyber Safety was also mentioned, this has been done in Worthing and had a good response. Approach Richard Cave of the Sompting Primary School. <p>Possibly look at You Tube video of Cyber Safety also talk to Ally ref community parish involvement.</p>	Emma / Mel
Millfield:	SBL members visited the Millfield site to discuss the possibility of providing a better space, environment for the residents in way of a small pocket park and revitalising the walkway. A project plan needs to be drawn up perhaps in conjunction with Adur Homes and presented to the residents for approval.	Kevin & Mel
Mini Bus:	A replacement mini bus has been sourced from RedKite who manufacture and sell, the new bus is registered 2012 and has circa 7500miles on the clock. SBL would like to park the new bus at the HJC when not in use, contact with the SPC clerk to be made ref insurance and “parked at owner’s risk” signs etc. Anne to recommend to SPC. The old mini bus to be donated to Sustainable Sussex.	Anne
Sompting Rec:		Anne

<p>Grants:</p> <p>Beggars Bush:</p> <p>AGM:</p> <p>Training:</p> <p>Chair role:</p>	<p>Work in Progress regarding the bunged hillock, planting of wild flowers once complete. It was mentioned that a “Personal Trainer” had been advertising on a social network for business using the rec’s facilities and charging clients? Anne to raise the subject with SPC.</p> <p>Globe swimming pool grant, no communication has been established even though the grant has been awarded, Emma to make one final approach by phone to clarify the situation.</p> <p>Grant given, Mike Tristen to invite stake holder to a National Meadows day on the 7th July 18 at Beggars Bush in Sompting.</p> <p>AGM on the 17th March 18 at the HJC (NOT LONG) A committee has been set up and will meet Tuesday 27th @11:30 at the Gardeners arms to discuss representations from:</p> <ul style="list-style-type: none"> • Recycling project • Mini Bus availability & the possible renaming of the bus • Possible food and refreshments • Stands with the current and past projects • Children involvement (Emma to speak to Ally) (Cybercrimes) • Promotion of IT Junction for all i.e. begin to include young adults and children • Sustainable Sussex present etc. <p>A budget of £1500 was proposed and agreed, it was also agreed time permitting that a flyer leaflet could be drawn up and circulated with SPC “Signpost” newsletter.</p> <p>Possibly all to the “safeguarding” training on line.</p> <p>This was discussed, however the discussion took a turn in a different direction as it was pointed out during Emma’s day to day activities she often found herself not knowing in which direction to go, it was pointed out that we did not want to go back to the days of a chair person directing the administrator, more over the role should have a rolling work plan with boundaries and routes for decision making. It was asked “what role has AVA been taking in the overall supervision of the role of administrator”? It was clear from the meetings with AVA Emma has attended, that AVA have not been fulfilling the role of supervisory council to the incumbent.</p>	<p>Emma</p>
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	<p>It was mentioned that doing the supervisory role should at a minimum involve the following:</p> <ul style="list-style-type: none">• Hold regular meetings typed up, agreed and signed by both parties• Discuss what has gone well and not so well (Successors & Failures)• Determine the overall well-being of the incumbent• Where the incumbent sees opportunities for the role and for the organisation the role represents.• Where the incumbent see's threats to the role and the organisation it represents• Pick up on any subliminal behaviour and find out root cause to be able to advise and correct• Discuss overall attainment and where training may enhance the incumbent's current role and provide a stepping stone for a promotional role• Do an annual appraisal in the fullest sense, written up and signed by both parties have agreed the content and the methods to achieve the agreed outcomes.• Should show empathy, facilitate communication where required, support in planning, organising, coordinating & controlling resource.• Generally looking to the overall "wellbeing of the person in the role"	
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Minutes by Harry Crosby

Next meeting: xx/xx/xxxx at the hub 7:00 pm TBC

Next chair: Kevin