

<b>Date:</b>	20 <sup>th</sup> January 2020	<b>Venue:</b>	SBL Hub
<b>Present:</b>	Kevin (KP), Pat (PL), Barbra (BL), Tricia (TL), Emma B (EB) Emma C (EC) Mel (MS) Jim (JB) Richard (RM)		
Apologies	Leon		
Agenda Items	Conversations	Actions	
Approval of November Minutes	<p>JB clarified that 'if a partnership member was on an outside organisation they can not bring a grant to the partnership however, another member of that organisation can.</p> <p>Minutes were proposed by BL and 2<sup>nd</sup> by KP.</p>		EC to put mins on website
LTO update	<p>EB raised that with the end of plan, it also will be the end of the agreement that sees Community Works as our Locally Trusted Organisation.</p> <p>EC stated that finance has been updated and will be sent around with the minutes.</p>		<p>On plan Agenda</p> <p>EC to send out finance with minutes.</p>
Coordinators Update	<p>EC demonstrated updated website, with all grants and minutes now online. Discussion was had around the further updates to the site.</p> <p>EC showed 2 video that had been done to promote Sompting Big Local and the partnership.</p> <p>EC also advised Grant forms been updated</p> <p>EC met with Sussex Clubs with Young People, discusses 3 possible proposals around youth consultation, they will come back to use with costed proposal for each of the 3 options.</p> <p>Going Local project was updated to say that due to the landscape around funding for social prescribers with funding now found for a full time social prescriber for Adur. ADC looking at other proposals to use the unused funding</p> <p>Met with Tapestry Lunch Club, which is a new CIC supporting those who are social isolated, but also employment opportunities. After a discussion SBL will look to see how the pilot is working in other areas.</p> <p>SBL invited to have stall space at Dementia event next week.</p> <p>Lunch Stop- linked samarations, who want to work with the farming community and Miek Tristram.</p> <p>Neighbourhood watch, specifically speed watch, Volunteers can sign up online and then they can supply the equipment required.</p> <p>Meeting with Sompting Parish Council- see later in minutes.</p>		<p>Add SFC to new tab with partneships</p> <p>EC to add to Facebook</p> <p>EC to send out</p> <p>EC to speak to ADC regard proposal.</p> <p>EC&amp;BL to attend</p>
Local Insights	<p>EC gave summary of Local insights report sent to partnership in November. Discussions were had around education, health and internet used. Information to inform the next plan.</p>		
Loomio	<p>EC should group video about Loomio which has been trialled with the parks and open spaces group (<a href="https://www.youtube.com/watch?v=Zlzuqsunpxc">https://www.youtube.com/watch?v=Zlzuqsunpxc</a>) The parks and open spaces group shared that it was easy to log on join the conversation. The cost of the programme is \$1 per</p>		

	<p>month per person. (min of \$10 per month)</p> <p>Proposed to trial for a year (if sign up for year get 2 months free)</p> <p>Proposed RM, 2<sup>nd</sup> BL all agreed</p>	<p>EC to set up year subscription and send links out. Offer help if required.</p>																
Events with SPC	<p>BL updated on Meeting with SPC chair. They would like help with Sompting Festival, whether that with funding, volunteers etc.</p> <p>Also spoke about other projects they would like to run and would like help funding etc</p> <p>Also asked to hold consultation for neighbourhood plan.</p> <p>Chair now does drop-in and asked if the hub could be used. Discussion was had regarding this and was this was seen as ok providing that this was a parish council drop in and not political. However, due to local elections in May it was felt that this would not be available in April.</p>	<p>EC to advise to apply via grants</p> <p>Agreed- SPC cllr to be present.</p> <p>Inform SPC</p>																
Feasibility	<p>3 proposal were received from Saville Jones, Civic London and Kaner Olette architects. See attached sheet for tender assessment forms completed</p> <p>From the assessment, either Civic London and Kaner Olette were similar in outcome. After a discussion it was felt as Civi London proposal was focused on community engagement this would be chosen with a fee of £14,850 This was agreed by all partnership</p>	<p>Ec to inform all those who tender.</p>																
Plan.	<p>Sign up for themes</p> <table border="1" data-bbox="412 834 1632 1011"> <tr> <td>Sompting Events</td> <td>Young People</td> <td>Parks/open spaces</td> <td>Health and Wellbeing</td> </tr> <tr> <td></td> <td>MS (Lead)</td> <td>KP (Lead)</td> <td></td> </tr> <tr> <td>BL</td> <td>AL</td> <td>PL</td> <td>LRL</td> </tr> <tr> <td>TL</td> <td></td> <td>BL</td> <td></td> </tr> </table> <p>A discussion was had regarding Health and Wellbeing- In the 1<sup>st</sup> instance to try and recruit interested individuals, and if not successful remove health and wellbeing and have as over arching theme, and focus on commissioning health and wellbeing through the grants scheme.</p> <p>It was decided to move the next partnership meeting and to have the meeting for the plan only.</p>	Sompting Events	Young People	Parks/open spaces	Health and Wellbeing		MS (Lead)	KP (Lead)		BL	AL	PL	LRL	TL		BL		<p>EC to send out reminder of 10/2/2020</p>
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Grants	<p>AGE UK Grant- a grant was received for a joint project with light fitness programme for seniors. It was decided to defer a decision on this, and possible include with new plan</p> <p>Sompting Football Club (SFC)-</p> <p>KP left the meeting at this point, due to being secretary of SFC</p> <p>The grant was originally submitted in August and partnership requested 3 quotes which have</p>	<p>EC to inform AGE uk</p>																

	now been submitted. It was noted that the kit had already been purchased and under lottery guideline, SBL can not fund retrospectively.	
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Minutes by E Crowter