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| Date: | 19 th October 2020 | Venue: | Zoom |
| Present: | Kevin (KP), Leon (LRL), Tricia (TL), Emma C (EC) Mel (MS) Jim (JB) Richard (RM), Emma B (EB) Mike (MH) Sarah (SS) Pat (PL) | | |
| Apologies | Barbara (BL) Carson (CA) | | |
| Agenda Items | Conversations | Actions | |
| Standing Items | | | |
| Partnership Review. | <p>JB started meeting with some zoom grounds rules as we are likely to be meeting on Zoom for the near future. JB then moved into the annual partnership review. Members were asked to confirm that as members they would carry out the roles and responsibilities of a SBL member and also whether they agreed to be contacted by Local Trust. A poll was conducted, and results shared.</p> <p>[to be included here]</p> <p>JB mentioned about course/ training around inclusion, EB added that CW also has some training, EB also said that CW would be able to help EC with hosting of larger events like the AGM, as it may help reach new audiences. MS commented that although we wouldn't purposely exclude anyone, but need to be aware that there may be other factors that prevent someone from joining, the example of IT access was given and that we may be able to help new members should this be an issue. JB commented even when we hold meetings may exclude people.</p> | EB to share info | |
| AGM/ SBL public profile | <p>Previously mentioned to do AGM online via zoom due to COVID 19 measures. JB said others are trying AGM on Zoom. Discuss was had around benefits of this. People to register in advance, either email or event bright. AGM early next year. EB said that CW holding AGM, and we were welcome to attend to get an idea. MS – to encourage new people to attend. MH asked regarding awareness of SBL. KP said about what we have done previously and invited ideas. MH mentioned about a professional to do some comms work. EB said CW would encourage partnership to consider this enlight on COVID 19. MH offered to write article (with EC help) for the Herald. EC mentioned that one of our previous grants have got in touch to say they would like to do a bit for the paper.</p> <p>EC reminded members to complete the membership form online.</p> | Add to agenda for next month regarding professional. | |
| Parks and Open Spaces | | | |
| Hamble Park | MS mentioned she been down and said anything we can do. EC added she had spoken to Craig at ADC and waiting for a reply. EB added that some of the team had been redeployed in other areas during COVID 19, but the winter programme is starting. MH added that it is nice | | |

| | area for picnic area with the landscaping. MS suggested asking re development if work done they wont ruin it. | | | | | | | | | | | | | | | | | |
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| Sensory Garden. | Meeting had with SPC. We had given questions that had no been answered. It was stated that they need to submitted a grant form with questions answered. SPC are looking at creating a Friends of HJC. EB added that CW is available to add them. JB added it was good to chat and get updates from both organisations. SPC didn't realise that there were so robust procedures. EC updated on other projects that were discussed. | | | | | | | | | | | | | | | | | |
| Action Fund | | | | | | | | | | | | | | | | | | |
| SRWA allotment Club | <p>KP advised that at the last meeting the club were advised to apply for the remaining sum for the new shed/class room. Poll was on Loomio</p> <div data-bbox="421 491 1621 1166" data-label="Figure"> <table border="1"> <caption>SRWA grant scoring (average of 5 votes)</caption> <thead> <tr> <th>Criteria</th> <th>Score (Average of 5 votes)</th> </tr> </thead> <tbody> <tr> <td>Has a buget been submitted</td> <td>4.7</td> </tr> <tr> <td>Does the project have match funding</td> <td>4.0</td> </tr> <tr> <td>Have risk been identified and a plan to mitigate them</td> <td>2.8</td> </tr> <tr> <td>Is there a plan to make project sustainable</td> <td>2.8</td> </tr> <tr> <td>Does the project fit into a least one of themes of our plan</td> <td>3.4</td> </tr> <tr> <td>Does the project fit into a least one big local outcome</td> <td>3.6</td> </tr> <tr> <td>About the project</td> <td>4.2</td> </tr> </tbody> </table> </div> <p>This was ratified and the grant was approved.</p> | Criteria | Score (Average of 5 votes) | Has a buget been submitted | 4.7 | Does the project have match funding | 4.0 | Have risk been identified and a plan to mitigate them | 2.8 | Is there a plan to make project sustainable | 2.8 | Does the project fit into a least one of themes of our plan | 3.4 | Does the project fit into a least one big local outcome | 3.6 | About the project | 4.2 | EC to complete paperwork and send to applicant |
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| Notice Board at | Grant received and voted on via Loomio | | | | | | | | | | | | | | | | | |

| Malthouse Meadow | <p style="text-align: center;">Malthouse Meadow grant scoring (average of 4 votes)</p>  <table border="1" data-bbox="421 197 1630 775"> <caption>Malthouse Meadow grant scoring (average of 4 votes)</caption> <thead> <tr> <th>Criteria</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>Has a buget been submitted</td> <td>4.8</td> </tr> <tr> <td>Does the project have match funding</td> <td>4.0</td> </tr> <tr> <td>Have risk been identified and a plan to mitigate them</td> <td>2.8</td> </tr> <tr> <td>Is there a plan to make project sustainable</td> <td>2.8</td> </tr> <tr> <td>Does the project fit into a least one of themes of our plan</td> <td>3.4</td> </tr> <tr> <td>Does the project fit into a least one big local outcome</td> <td>3.6</td> </tr> <tr> <td>About the project</td> <td>4.2</td> </tr> </tbody> </table> <p>This was agreed with condition that SBL logo on the notice board.</p> | Criteria | Score | Has a buget been submitted | 4.8 | Does the project have match funding | 4.0 | Have risk been identified and a plan to mitigate them | 2.8 | Is there a plan to make project sustainable | 2.8 | Does the project fit into a least one of themes of our plan | 3.4 | Does the project fit into a least one big local outcome | 3.6 | About the project | 4.2 | EC to complete paperwork and send to applicant. |
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| Sompting Events | | | | | | | | | | | | | | | | | | |
| Christmas Day | <p>EC spoke about joint project with Roseworth Big Local on Christmas day. Zoom session be available to residents who wish to join in.</p> <p>RM asked if the SBL partnership should be supporting Christmas Day, MS said she felt that it was more about people who are isolated. There had been a proposal on Loomio to create boxes which could be given out to those who would be by themselves. RM asked whether this would again look like we are supported a religious festival, a discussion was had regarding this, and how the Lottery would perceive it.</p> <p>It was agreed that the original budget of £500.</p> | | | | | | | | | | | | | | | | | |
| AOB | | | | | | | | | | | | | | | | | | |
| AGM | JB added be grant applicant speak or video of agm | | | | | | | | | | | | | | | | | |
| UK Harvest | Worked with UK harvest- 1 to 1 session etc MS to put intouch. EB added that ADWC funded them, so perhaps SBL could match funded. | | | | | | | | | | | | | | | | | |
| Sompting Rec | Update that Kev and Emma meet engineer for upgrade of play park. And quote for dropped kerb. | | | | | | | | | | | | | | | | | |